



A meeting of the **LICENSING COMMITTEE** will be held in **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **WEDNESDAY, 28 JANUARY 2026** at **4:15 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 3 - 4)

To approve as a correct record the Minutes of the meeting held on 22nd October 2025.

Contact Officer: B Buddle - (01480) 388169

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda Item.

3. LICENSING SUB COMMITTEES (Pages 5 - 6)

To consider a report by the Elections and Democratic Services Manager detailing meetings of the Licensing Sub Committee which have taken place since the last meeting of the Committee.

Contact Officer: B Buddle - (01480) 388169

20 day of January 2026

Michelle Sacks

Chief Executive and Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests](#) is available in the Council's Constitution

Filming, Photography and Recording (including Live Streaming) at Council Meetings

This meeting will be filmed for live and/or subsequent broadcast on the Council's YouTube site. The whole of the meeting will be filmed, except where there are confidential or exempt items. If you make a representation to the meeting you will be deemed to have consented to being filmed. By entering the meeting you are also consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding the streaming of Council meetings, please contact Democratic Services on 01480 388169.

The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Democratic Services, Tel: 01480 388169 / email: Democratic.Services@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the LICENSING COMMITTEE held in CONINGSBY AND BOURNE, GROUND FLOOR, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN on Wednesday, 22 October 2025.

PRESENT: Councillor N Wells – Chair.

Councillors B S Banks, M L Beuttell, J Clarke, I D Gardener, S A Howell, P A Jordan, P Kadewere and D Terry.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors A E Costello, S J Criswell and S W Ferguson.

7. MINUTES

The Minutes of the meeting of the Committee held on 5th June 2025 were approved as a correct record and signed by the Chair.

8. MEMBERS INTERESTS

No declarations of interest were received.

9. LICENSING ACT 2003: STATEMENT OF LICENSING POLICY

By means of a report by the Licensing Manager (a copy of which was appended in the Minute Book) the Licensing Act 2003: Statement of Licensing Policy was presented to the Committee.

Following an enquiry from Councillor Banks on the Ask for Angela campaign, the Committee heard that this would be supported and promoted by the Licensing Team but that it was not a Law, should this change in the future, adaptations could be made.

Councillor Tevlin expressed her support for the Ask for Angela scheme and was glad that it was being supported by the Council. It was advised that offences would tend to be reported to the Police rather than the Licensing Authority.

Following which it was

RESOLVED

that the Licensing Act 2003: - Draft Statement of Licensing Policy be noted and that the Committee recommend that the Policy be presented to Full Council for their final approval and adoption as the Council's Licensing Act 2003 Statement of Policy for a five year period ending no later than 7th January 2031.

10. LICENSING SUB COMMITTEES

By means of a report by the Democratic Services Officer (a copy of which is appended in the Minute Book) the Committee was acquainted with the outcome of a recent meeting of the Licensing and Protection Sub-Committee.

RESOLVED

that the report be received and noted.

Chair

BACKGROUND PAPERS

Agenda, Reports, Decision Notices and Records of Licensing Sub Committee meetings held at Pathfinder House

Contact Office: Beccy Buddle, Democratic Services - ☎ 01480 388008